



RIVERLINKS
VENUES, ENTERTAINMENT
AND EVENTS

VENUE INFORMATION PACK

Includes information on Riverlinks Eastbank, Function Rooms,
Studios, Riverlinks Westside, Riverlinks Box Office, Catering and Technical Services

70 Welsford Street, Shepparton, Victoria 3630
Phone **03 5832 9865**
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OUR VENUES

EASTBANK

70 Welsford Street,
Shepparton, Victoria 3630
Total Meeting Rooms: 6

Eastbank is a spacious, modern, flexible 'one stop' venue for all your meeting, function and conference needs.

Located within easy walking distance of Shepparton's CBD and most accommodation, Eastbank is surrounded by parkland. There is also extensive free off street parking nearby.

The Concert Hall seats 847 patrons in fully raked theatre style seating. Disabled access and facilities are provided throughout the building and wheel chairs can be accommodated anywhere in the first row. The concert hall stage is 12m (W) x 10m (H) and has generous wing space.

The building has a two level foyer servicing the Function Rooms and Concert Hall. The lower foyer features the Eastbank Bar which is open for most performances.

Adjacent to the lower foyer is a 20m x 20m room (the Eastbank Function Rooms), which can be divided into two (10m x 20m) rooms with an operable wall.

The entire centre is serviced by a large commercial kitchen with loading dock.

Retractable seats in the concert hall, and operable walls between the concert and function spaces, allow for a total floor space of over 800 square metres on the ground floor. The centre can also provide portable staging units and extensive AV facilities to suit the needs of the function or meeting.



Room	Sq (m)	Theatre	Class room	Cocktail	Banquet	U-Shape	Board Room	Dinner Dance
Auditorium	480	830	200	600	450	100	80	300
Function Room 1	200	200	100	200	200	80	50	150
Function Room 2	200	200	100	200	200	80	50	150
Ground Floor / Whole Complex	880	850		1000	900			700
Studio 1	130m ²	80	0	100	0	20	30	0
Recital Room	94m ²	80	90	0	20	30	0	0
Studio 2	66m ²	50	0	65	0	20	20	0
Workshop Room	54m ²	40	0	45	0	10	16	0

EASTBANK CONCERT HALL

The concert hall has 26m x 16m of useable flat floor space (and an additional 25m x 10m of stage space). There are dressing rooms, toilets, showers and a “green room” below the stage.

The Concert Hall has 847 seats, in fixed, tiered seating mode. Access is available from two upper (rear of auditorium) and two lower (front of auditorium) doors. Wheelchair space is provided at any point in the front row (Row A) or in two spaces at ends of Row T. The upper foyer provides rear access to the auditorium. It is served by three sets of stairs and a lift.

700 can be seated if the theatre seating is retracted and replaced by a combination of rows of 600 loose seats on flat floor and 100 seats in the fixed “balcony” space. By adding seats to the ‘flat floor’ layout that have a slightly restricted view of the stage, up to 1100 can be seated.

This space can accommodate up to 350 seated at round tables or 600 seated at “long” tables.



THE FUNCTION ROOMS

Function Rooms One and Two are each 10m x 20m. Each will accommodate up to 200 seated in flat floor theatre style, 180 seated at round tables and 200 seated at long tables.

If the operable wall separating the two rooms is removed, the total function space can accommodate at least double the capacity of each room. The main kitchen is adjacent to the function rooms and can also serve the main auditorium space.



RIVERLINKS STUDIOS

There are two spaces on the ground floor with the largest suitable for small scale performances attracting up to 70 patrons. These rooms are also available for meetings and break out spaces. There is an additional 8m x 8m space on the upper level plus a meeting room accommodating up to 14 people.

Toilets, including all abilities facilities are located on the upper level and are accessible by lift.



FLEXIBILITY

The greatest advantage of Eastbank is its flexibility. Operable walls throughout the venue and retractable theatre seating mean that it can be utilised for a wide range of purposes. More important, your function may have a combination of needs ranging from cocktail receptions, meetings, presentations, performances, seminars, dinners, trade displays to large plenary sessions. There is a strong likelihood that our facility can accommodate all your conference needs under the one roof.

WESTSIDE

Echuca Road,
Mooroopna, Victoria 3629
Maximum Capacity: 416

Riverlinks Westside is a professional standard, proscenium arch theatre, located 10 minutes from the Shepparton CBD.

It seats up to 416 in fixed, fully raked, theatre style seating. It has extensive theatrical equipment, including an orchestra pit and fly tower. Its stage is 12m (W) by 10m (D) x 7m (H) and is served by good wing space and a loading dock.

It has excellent acoustics and with total blackout possible, is ideal for performances, presentations and events which require special lighting or which involve film or video. Extensive AV equipment is available with the venue. Wheelchair access is available to the front row of the theatre. Space will be reserved wherever possible for patrons who require it.

The theatre is served by an upper and lower foyer, and the lower foyer has a small kiosk / bar. This venue has no kitchen facilities.

Riverlinks Westside is owned by the Department of Education and operated by Riverlinks on behalf of Greater Shepparton City Council.

There is parking available along the service road in front of the building and a car park at the rear, off Homewood Drive.

RIVERLINKS BOX OFFICE

The Greater Shepparton City Council's performing arts program and its conference / function venues are managed and promoted under the "Riverlinks" banner.

An annual program of touring professional performing arts, community and school performances are presented at Riverlinks venues, and ticket sales for these performances are conducted through the Riverlinks Box Office. This service offers fully computerised ticketing.

The Riverlinks Box Office is centrally located at Eastbank and is open Monday - Friday for in person and phone bookings. Online sales are available 24/7 from riverlinksvenues.com.au.



TECHNICAL SERVICES & EQUIPMENT

Riverlinks venues are well able to serve hirers' needs with modern, professional quality theatrical lighting, public address, and video, data and conference equipment. Skilled technicians are on hand to prepare, set up, operate and support venue functions.



THEATRE LIGHTING

Both the Eastbank Centre and Westside PAC are well set up to provide theatrical lighting. Large capacity, quality luminaries, follow spots, computerised control desks and excellent rigging, coupled with strong professional expertise, all add up to ensure that customer requirements can be met in-house.

PUBLIC ADDRESS and AUDIO

We can supply everything a hirer requires from our stock of quality audio equipment. We have lecterns; a wide range of microphones, radio microphones and lapel mics, CD playing facilities, mini disk, tape players, a number of portable systems, and all equipment is set up and operated by professional technicians. Audio is operated from a range of professional quality mixing desks, each suited to either large or smaller applications. The speaker systems used in all our buildings are of a very high standard, ensuring quality in all applications from speech to music. We can record sessions on tape or mini-disk.



COMMUNICATION

Our venues are equipped with hard wired communication / stage management systems. We can also provide wireless communication systems. Buildings can be set up to provide hirers with telephone, fax and internet connection, as well as video conferencing.

VISUAL

We can provide video / camera and data projection equipment for main auditorium use or for smaller conference and meeting needs. We have a range of screens in house, including rear projection equipment. All screens are high quality and the larger screens come finished with a drapes kit.

CONFERENCE EQUIPMENT

We can supply white boards, flip charts, “front runner” dividers and display boards ... in fact we can either provide from our stock, or access from our local suppliers, almost anything a conference might need.

FUNCTION FURNITURE

We can supply long trestle tables ranging from 6ft to 10ft in length. Our in-house stock can accommodate up to 800 people seated at tables and we supply tables for dining, buffets, reception, display, and conference / classroom set up, all included in the venue hire cost. We can also provide 6ft diameter round tables (seating up to 10) to accommodate up to 400 guests, again, included in the venue hire cost. We can access additional number of tables at an extra hire charge. The venue supplies quality, upholstered banquet chairs (up to 800) and has an additional 400 “hard” chairs. The set-up, use and pack-down of this furniture is also included in the venue hire. (“Change over” set ups and variance of the hirers uses of a space, during a conference are possible, but will incur extra costs.)

ONE STOP FOR ALL CONFERENCE NEEDS

Our aim is to provide our hirers with a total service, all the way from assisting with developing a conference technical specification, through pre conference production tasks, to conference set up and operation. Riverlinks has the capacity and expertise to make the conference or event a success.

Our hire rates for equipment and technical service / support are very reasonable, and a quotation will show that the economies we achieve from having virtually all the required equipment and staff in-house are passed on to the conference or event organiser in economical venue hire costs. As a guide, the following base equipment provision would be included in a venue hire session at no extra cost.

- Use of standard theatre lighting (e.g. focused light on lectern or panel, leaving vision being shown on stage screen clearly visible.)
- Standard audio, including lectern and lectern microphone, radio microphone (lapel or hand held), CD player, tape player / recorder, 3 panel mics.
- Use of venue’s chairs, round and trestle tables.



CATERING SERVICES

CONFERENCE/EXPO NEEDS

Venue Hirers are welcome to choose from a variety of approved caterers associated with Riverlinks. Just let us know what style of catering you wish and we will connect you with suitable providers. Our fully equipped, commercial kitchen is able to cater for up to 800 guests.

SPECIALISED EVENING EVENTS and SPECIALISED CONFERENCE/EXPO FUNCTIONS

Specialised event catering, such as wedding receptions, cocktail receptions, conference dinners, buffets and breakfasts are all within our approved caterers list.

ONE STOP FOR ALL YOUR FUNCTION NEEDS

Our aim is to provide our hirers with a total service and, all the way from assisting with developing a conference, through pre conference planning, selection of entertainment and venue décor, to event set up, Riverlinks has the capacity and expertise to make your function a stunning success.

